

INVENTORY CONTROL & PURCHASING MANAGER

Job Title: Inventory Management & Purchasing Manager

Location: Kerrville, TX

Position Type: Full-Time

About Fox Tank Company

With over 50 years of experience and manufacturing locations in Texas and Ohio, Fox Tank Company designs, fabricates and delivers API-certified storage tanks, pressure vessels, and separation equipment to support oilfield and gas operations across the greater continental United States. Our commitment to quality, safety and responsiveness makes us a trusted partner for production companies with a wide focus strategy on oil and gas processing in West Texas and Northeast Region of the United States.

Role Overview

We're seeking a seasoned Inventory Management & Purchasing Manager to join our small fabrication business and take ownership of ERP implementation, inventory control, replenishment strategy, vendor sourcing and purchasing operations. This role will report to senior leadership and work cross-functionally across fabrication, operations, and finance functions. With approximately 5+ years of relevant experience required, the ideal candidate will bring a blend of tactical execution skills and strategic inventory thinking—with the ability to simplify processes and drive cost / service improvements.

Key Responsibilities

1. Oversee end-to-end inventory management: track stock levels, safety stock, reorder points, obsolete items, slow-moving parts.
2. Develop and maintain purchasing strategies aligned with fabrication schedules and customer-order demand (job orders, customer orders, service orders).
3. Source, evaluate and maintain supplier relationships: negotiate pricing, lead-times, terms, and ensure quality/compliance.
4. Collaborate with fabrication, operations and planning teams to forecast material needs, prioritize orders, and minimize excess inventory.
5. Implement and maintain inventory KPIs: turns, days on hand, service level, stockouts, cost avoidance.
6. Manage purchase order creation, approvals, supplier follow-up and delivery verification.
7. Identify and execute continuous improvement initiatives: reduce costs, lead times, waste and improve supplier responsiveness.
8. Ensure accurate data in ERP system and support reporting to senior leadership.

Required Experience & Skills

1. Minimum **5 years** of experience in inventory management and/or purchasing, preferably in manufacturing or fabrication environment.
2. Strong understanding of supply chain fundamentals: forecasting, safety stock, lead time management, vendor management.
3. Basic knowledge of ASME and API Code requirements
4. Ability to read and understand isometric blueprints and BOMs
5. Knowledge of ASME & ASTM material specifications
6. Solid negotiation and supplier performance management skills.
7. Comfortable working in a hands-on environment—small team, high visibility, fast-moving operations.
8. Proficiency with ERP systems and Excel; experience migrating or improving inventory modules is a plus.
9. Excellent communication and cross-functional collaboration skills.

10. Self-starter mindset, results-oriented and comfortable balancing cost-control with service needs.

What We Offer

1. Opportunity to make a meaningful impact in a specialized manufacturing business.
2. Hands-on leadership role and high visibility within the organization.
3. Competitive salary and benefits tailored for experience.
4. Growth potential as the company continues to expand operations and serve oil-field markets.

To apply: Please submit your resume and a brief cover letter outlining your relevant experience (especially your inventory/purchasing accomplishments) to careers@foxtankcompany.com or via our website. We look forward to hearing how you can help elevate our supply-chain performance.